

**BOARD OF TRUSTEES
CARSON CITY SCHOOL DISTRICT**

**REGULATION No. 527
STUDENTS**

STUDENT FUNDRAISING

The purpose of this regulation is to provide detailed guidance for school fundraising in support of Board Policy 527.

For purposes of this regulation, fundraising is defined as any activity involving the participation of students, staff, or parents for the purpose of raising funds for a school or school-sponsored group or event. The following regulations apply to all school fundraising activity:

1. No fundraising activity is allowed during school instructional time without specific approval of the school principal or designee.
2. Elementary and middle school students are prohibited from going door-to-door in residential or commercial areas. Door-to-door fundraising in residential or commercial areas is permitted at the high school level and requires the approval of the principal; however, this type of activity at the high school level is to be kept to a minimum.
3. Participation in fundraising activities is to be voluntary. Students, parents, or staff who choose not to participate in a fundraising activity shall not be discriminated against in any manner. Student grades or academic standing will not be affected by fundraising participation or activity.
4. All school-sponsored fundraising activity must be approved by the school principal or designee. All funds raised by a school must be handled in full compliance with the District's "Student Activities Fund Handbook," and all sponsors should sign a statement prior to any fundraising activity that they will follow the manual in handling the funds raised.
5. All fundraising activities that involve school facilities and payment of economic benefit to individuals, non-school organizations, or private companies must be entirely consistent with Administrative Regulation 706 "Use of School Facilities."
6. School fundraising activities should be limited to those necessary to provide students with co-curricular, extracurricular, or educational enhancement activities.
7. School fundraising activities for non-school and/or not-for-profit organizations require the specific approval of the Superintendent. In considering requests from schools to raise funds for a non-school organization, the Superintendent will consider the following factors;
 - a. The organization and/or organizational cause for which the funds are to be raised.
 - b. The instructional value or learning benefits to the students involved in the fundraising activity.
 - c. The benefit to the community.

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8. Fundraising by recognized parent/teacher organizations or associations is not governed by this regulation.
9. When a teacher, activity advisor, or coach, for reasons of expedience or convenience, purchase items in quantity for the purpose of resale to students, the items must be sold on a non-profit basis (or as close to cost as reasonable) to students, if the items are required for student participation. An item required for student participation should never be considered an opportunity for fundraising.
10. Items and services purchased to support fundraising activities with District or Student Activity Funds must comply with District purchasing Policy 606 and related regulations.

Adopted: April 15, 1981
Revised: October 9, 2012 - Title Change
Revised: May 10, 2016
September 12, 2017